

## Wednesday, 16 December 2020

Dear Parent / Carer,

I am writing to inform you that due to the closure of Year 9 today we will be delivering lessons for the last part of this week remotely via Teams.

All students should log in and view their own class team following the school timetable and staff will be delivering live lessons during this time.

We will be informing parents of students requiring to self-isolate for 10 days, due to close contact, separately to this letter.

Within Microsoft Teams, your child can communicate with the class teacher in the team that belongs to that class, this is where any live lessons will be hosted too. You will see a 'join' button where this is the case. We do not expect web cameras to be used, it may be helpful for students to have microphone handy but not essential.

Where a live lesson is not happening then a message will be on stating where your child can access the work, and how to send it back to the class teacher.

If there are any issues with accessing the work, teams or any other problems, please contact the school by telephone, email <a href="mailto:remotelearninghelp@doncasterutc.co.uk">remotelearninghelp@doncasterutc.co.uk</a>, or ask a question in the relevant Microsoft Teams channel for the lesson.

Thank you for your continued support.

Natalie Wilson Senior Assistant Principal

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